



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 26 January 2016 at 2.00 pm

Meeting Rooms 1& 2, County Hall, Oxford, OX1 1ND

Peter Clark
Head of Paid Service

January 2016

Contact Officer: **Sue Whitehead**
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Membership

Councillors

Ian Hudspeth	Leader of the Council
Rodney Rose	Deputy Leader of the Council
Mrs Judith Heathcoat	Cabinet Member for Adult Social Care
Nick Carter	Cabinet Member for Business & Customer Services
Melinda Tilley	Cabinet Member for Children, Education & Families
Lorraine Lindsay-Gale	Cabinet Member for Cultural & Community Services
David Nimmo Smith	Cabinet Member for Environment
Lawrie Stratford	Cabinet Member for Finance
Hilary Hibbert-Biles	Cabinet Member for Public Health

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 3 February 2016 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 23 February 2016

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 8)

To approve the minutes of the meeting held on 15 December 2015 (**CA3**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Service & Resource Planning Report - 2016/17 - January 2016 (Pages 9 - 306)

Cabinet Member: Finance

Forward Plan Ref: 2015/084

Contact: Katy Jurczynsyn, Senior Financial Adviser (Capital & MTFP) Tel: (01865) 323975

Report by Chief Finance Officer (**CA6**).

This report is the final report to Cabinet in the series on the Service & Resource Planning process for 2016/17 to 2019/20, providing councillors with information on budget issues for 2016/17 and the medium term. It sets out the proposed 2016/17 Corporate Plan, budget, the draft 2016/17 – 2019/20 Medium Term Financial Plan (MTFP) and 2015/16 – 2019/20 Capital Programme. Information outstanding at the time of the Cabinet meeting will be reported to Council when it considers the budget on 16 February 2016.

The Cabinet is RECOMMENDED to approve the Review of Charges as set out in Annex 1.

The Cabinet is RECOMMENDED to RECOMMEND Council to approve:

- (a) the Corporate Plan;***
- (b) in respect of revenue:***
 - (1) a budget for 2016/17 and a medium term plan to 2019/20, based on the proposals set out in Section 4.2;***
 - (2) a council tax requirement (precept) for 2016/17;***
 - (3) a council tax for band D equivalent properties;***
 - (4) virement arrangements to operate within the approved budget;***
- (c) in respect of treasury management:***
 - (1) the Treasury Management Strategy Statement and Annual Investment Strategy;***
 - (2) to continue to delegate the authority to withdraw or advance additional funds to/from external fund managers to the Treasury Management Strategy Team;***
 - (3) that any further changes required to the 2016/17 strategy be delegated to the Chief Finance Officer in consultation with the Leader of the Council and the Cabinet Member for Finance;***
 - (4) the Prudential Indicators as set out in Appendix A of Section 4.5;***
 - (5) Minimum Revenue Provision Methodology Statement as set out in Appendix B of Section 4.5;***
 - (6) the Specified Investment and Non Specified Investment instruments as set out in Appendix C and D of Section 4.5;***
 - (7) the Treasury Management Policy Statement as set out in Appendix E of Section 4.5;***
- (d) approve a Capital Programme for 2015/16 to 2019/20 as set out in Section 4.9 including:***
 - (1) the new capital proposals as set out in Section 4.9.1 (Appendix 3);***
 - (2) the Highways Structural Maintenance Programme 2016/17 and 2017/18 as set out in Section 4.9.2;***
- (e) to delegate authority to the Leader of the Council, following consultation with the Chief Finance Officer, to make appropriate changes to the proposed budget.***

7. **Future Provision of Intermediate Care in North Oxfordshire** (Pages 307 - 398)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2015/102

Contact: Kate Terroni, Deputy Director – Joint Commissioning Tel: (01865) 815792/Shaun Bennett – Strategic Commissioner 07917 211068

Report by Director of Adult Social Services (**CA7**).

Following public consultation between 5 October and 8 December 2015, this paper reports on the results of the consultation and recommends the way Intermediate Care services are provided in North Oxfordshire in the future. Intermediate Care is the support people need to avoid going into hospital or to help people get back home as quickly as possible.

The Cabinet is RECOMMENDED to agree to move to implementation of Model A: the Intermediate Care Unit in Chipping Norton continues and the full 14 bed service is provided by the Orders of St John Care Trust.

8. **Adult Social Care: Short Term Community Services** (Pages 399 - 408)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2015/121

Contact: Benedict Leigh, Strategic Commissioner (Adults) Tel: (01865) 323548

Report by Director for Adult Social Care (**CA8**).

The current system of short term support social care in Oxfordshire has evolved piecemeal with services created in response to perceived problems and without a proper strategic consideration of the pathway as a whole. There are currently seven different services in place, and so it is difficult for professionals or members of the public to understand the most appropriate route that people should follow through them to meet their specific needs.

These short term services provide reablement, a key element of the council's aim to prevent further escalation of need for older adults and other vulnerable people; and crisis support at home, a safety net for people living in the community.

The pathway redesign proposed in the report brings together the functions of the seven current services into two new services: the Urgent Response and Telecare Service; and the Hospital Discharge and Reablement Service. If successfully delivered, this new pathway will provide the modelled demand for these services and the desired outcomes for people, at a reduced cost to the council by reducing duplication and by the services becoming more efficient and more effective.

The report describes the alternative methods available for purchasing the services and makes recommendations for the preferred options, after consideration of the risks and financial implications involved.

The Cabinet is **RECOMMENDED** to approve:

- (a) the service model and procurement approach for the Urgent Response and Telecare Service;
- (b) the Continuity of Provider approach to deliver a combined Hospital Discharge & Reablement Service (including community reablement);
- (c) the proposed gateways, including the option to change the approach to the procurement option if the provider fails to meet the gateway targets, delegating final approval of the gateways to the Director of Adult Social Services.

9. Oxfordshire Minerals & Waste Development Scheme (Pages 409 - 460)

Cabinet Member: Environment

Forward Plan Ref: 2015/113

Contact: Peter Day, Minerals & Waste Team Leader Tel: (01865) 815544

Report by Director for Environment & Economy (**CA9**).

The County Council must prepare and maintain a Minerals and Waste Development Scheme, setting out the programme for production of the Minerals and Waste Plan. The original Oxfordshire Minerals and Waste Development Scheme came into effect in May 2005 and a number of revisions have been made since then, most recently in December 2014. The timetable for preparation of Part 1 of the Plan - the Core Strategy in the most recent revision is now out of date. In addition, a more specific timetable is needed for the preparation of Part 2 of the Plan - the Site Allocations Document. A further revision of the Development Scheme is therefore now required.

The Minerals and Waste Core Strategy was submitted in December 2016 for independent examination by a planning inspector. The revised programme shows that, subject to the Inspector's report, it is now expected the Core Strategy will be adopted by the Council in November 2016. The proposed programme for the Site Allocations Document shows work commencing in June 2016; consultation in September 2017; publication and submission for examination in 2018; and it being adopted by the Council in April 2019.

The Cabinet is RECOMMENDED to

- (a) ***approve the Oxfordshire Minerals and Waste Development Scheme (Seventh Revision) 2016 at Annex 1, subject to final detailed amendment and editing, to have effect from 4 February 2016;***
- (b) ***authorise the Deputy Director Strategy & Infrastructure Planning to:***
 - (1) ***carry out any final detailed amendment and editing of the Oxfordshire Minerals and Waste Development Scheme that may be necessary, in consultation with the Cabinet Member for Environment;***

- (2) *take the necessary steps to bring the revised Scheme into effect from 4 February 2016 and publish the revised Scheme, in accordance with Sections 15 and 16 of the Planning and Compulsory Purchase Act 2004 (as amended).*

10. Business Management & Monitoring Report for Quarter 2 - 2015/16
(Pages 461 - 476)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2015/085

Contact: Maggie Scott, Chief Policy Officer Tel: (01865) 816081

Report by Chief Policy Officer (**CA10**).

This paper provides details of performance for quarter two for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Cabinet is RECOMMENDED to note and discuss the performance reported in the dashboards and to make any comments necessary for escalation to Cabinet.

11. Compulsory Purchase Powers for Acquisition of Land Required for Delivery of Schemes (Pages 477 - 480)

Cabinet Member: Environment

Forward Plan Ref: 2015/107

Contact: Richard Warren, Strategic Manager – Project Delivery Tel: (01865) 241577

Report by Director for Environment & Economy (**CA11**).

The Council's Major Infrastructure Delivery Team is managing the delivery of a number of major highway improvement schemes. Some of these schemes require additional land to enable delivery of the proposed improvements which will reduce congestion, improve movement, access and safety and encourage use of sustainable transport.

This report details various schemes which are at an early stage of development, but which are considered, subject to approvals, to require additional land. Any delay in acquisition of the land to progress the schemes could result in loss of opportunity to secure funding and meeting Government programme for residential and business growth.

The report requests the delegation by Cabinet to the Director of Environment and Economy in consultation with the Executive Cabinet member to exercise Compulsory Purchase powers for the purchase of land for these schemes, in the event that the land required cannot be purchased by negotiation.

Cabinet is RECOMMENDED to:

- (a) approve delegation of the exercising of Compulsory Purchase powers to the Director of Environment and Economy, in consultation with the Executive Cabinet Member for the purchase of land required for the delivery of the major infrastructure schemes outlined in paragraphs 7, 8 and 11 of this report, in the event that the land cannot be acquired by negotiation so as to keep to the programme of the schemes.***
- (b) note that in so far as the whole or any part or parts of land required is not acquired by negotiation, the making of a Compulsory Purchase Order under provisions contained in Part XII of the Highways Act 1980 for the acquisition of the land, will be progressed. This could include providing the necessary attendance, expert witness provision etc at a Public Inquiry if required.***

12. Forward Plan and Future Business (Pages 481 - 482)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
